

2
3 **Harassment Reporting Form for Students**

4
5 School _____ Date _____

6
7 Student's name _____

8 *(If you feel uncomfortable leaving your name, you may submit an anonymous report, but*
9 *please understand that an anonymous report will be much more difficult to investigate.*
10 *We assure you that we'll use our best efforts to keep your report confidential.)*

11
12 • Who was responsible for the harassment or incident(s)? _____
13 _____

14
15 • Describe the incident(s). _____
16 _____
17 _____

18
19 • Date(s), time(s), and place(s) the incident(s) occurred. _____
20 _____
21 _____

22
23 • Were other individuals involved in the incident(s)? yes no
24 If so, name the individual(s) and explain their roles. _____
25 _____
26 _____
27 _____

28
29 • Did anyone witness the incident(s)? yes no
30 If so, name the witnesses. _____
31 _____
32 _____
33 _____

34
35 • Did you take any action in response to the incident? yes no
36 If yes, what action did you take? _____
37 _____
38 _____
39 _____

40
41 • Were there any prior incidents? yes no
42 If so, describe any prior incidents. _____
43 _____
44 _____

45
46 Signature of complainant _____

47
48 Signatures of parents/legal guardians _____